Transfer Credit Evaluation Request for General Education Courses

This form is for students who believe that a course taken at another institution satisfies a General Education Requirement at UNC Charlotte. The course must already appear on the student’s transcript.

Instructions:
- Identify each course to be evaluated and the Gen Ed requirement you think it applies to; please be specific.
- Attach a copy of the institution’s catalog description for all courses to be evaluated. Please also include the website address.
- If seeking approval for a “W” (Written Communication) or an “O” (Oral Communication) designation please attach a course syllabus.
- Include your adviser’s name, if you consulted one.
- Sign, date, and return this form with all required documentation to: University College, 2008 Colvard.

Name: ___________________________ Email: ________________________@uncc.edu
800 number: ______________________ Major: ________________________
Phone: __________________________ Adviser: ________________________

Transfer Credits from ___________________________ (name of institution)

<table>
<thead>
<tr>
<th>Original department &amp; course number</th>
<th>UNC CHARLOTTE</th>
<th>Approved for this case only</th>
<th>Approved for all cases</th>
<th>Not Approved</th>
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<td>Transfer credit GIVEN</td>
<td>Gen Ed Credit REQUESTED</td>
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Submitted by:

______________________________ 
Student Date

Approval as indicated:

______________________________
Dean of University College Date

Revised: May 2010